



STAR Education Foundation Grant Application

Mission: STAR Education Foundation of St. Croix Falls strives to enrich student lives and enhance education in an effort to ensure the success of our students.

Typically, STAR Education Foundation is interested in supporting targeted projects that deal with technology, student and staff enrichment, special equipment, and innovative teaching tools and materials that improve student achievement and development. Granting priority will be given to projects that impact a large percentage of the targeted population.

Application Due Date: **Friday, June 13, 2025 (emailed by this date)**

Grant awards Announcement Date: **Grant awards will be announced during All Staff Inservice in August.**

Grant Guidelines:

A completed STAR Education Grant Application and any supporting materials should be emailed to info@starscf.org. The Grant application can be found online at starscf.org.

- Applicants should be educators working with youth within the St. Croix Falls School District.
- Applicants should be non-sectarian and non-political.
- The project must be innovative and above and beyond standard class curriculum.
- Recipients are encouraged to acknowledge the STAR Education Foundation in their publicity.
- Applicants are encouraged to review the attached rubric prior to completing the application.

NEW - An evaluation form will be sent to you within 120 days of receiving a grant award. The evaluation form should be returned within 30 days of receipt, along with at least one photo to document the outcomes/progress of the grant.

Project examples:

- *Graphic design software and image editing tools are purchased with grant funds for a special program where students learn how to create marketing materials for extracurricular activities at the high school*
- *A special education teacher used funds to purchase adaptive equipment for her classroom*
- *Funds used to host an author for a hands-on writing workshop for third and fourth grade students*
- *Funds used to purchase ukuleles and music books to implement new music program for elementary students*



STAR Education Foundation Grant Application

Unless otherwise noted, all information is required.

Applications should be kept to 400 words or less.

Project Administrator Full Name:

Mr. / Ms.

Phone *(with extension if applicable)*:

E-Mail:

School/Organization Name:

Street Address *(with PO Box if applicable)*:

City:

State:

ZIP Code:

1. Project Title:

- 2. Press Release Summary of Project (less than 200 words):** *Example: Next spring, 25 high school students in Mr. Smith's Natural Resources class will have the opportunity to make their own maple syrup learning the process firsthand from start to finish. Students will tap maple trees on school grounds, collect the sap, boil the sap in an evaporator measuring sugar content and temperature, filter the sap, and bottle the finished product for consumption.*

3. Provide a brief synopsis identifying the need, problem or idea that generated the proposal.

4. **Identify the goals or proposed benefits of your proposed project. How will your proposal impact student achievement? Describe what you expect to see in student achievement.**

5. **A. What is your targeted student population?**
B. How many students are in that targeted population?
C. What percentage of students within your targeted population will be impacted?

6. **Create a timeline briefly detailing the steps to achieving the major goals of the project. Include start and completion dates and identify implementation methods and timetable.**

7. **Explain your evaluation methods and how you will measure the success of your proposal compared to your goal as it relates to the students in your target population.** *(Examples of evaluations methods: Conduct a survey to gather data from the target population, interview participants, gather a focus group to discuss impact of funding on target population, reflect on project in writing, analyze assessment data)*

8. **Explain how your proposal aligns with the STAR mission statement. How does this proposal enrich student lives and enhance education in an effort to ensure the success of our students?**

9. **Project Budget:**

Category	Description	Estimated Cost (\$)
Training		
Supplies/Materials		

Equipment		
Staffing		
Travel		
Other		

Total Projected Costs (\$)	
Amount Requested from STAR Education Foundation	
Other available funds	
Matching funds (yes or no)	
If only partial funding is available, will you be able to proceed with the project? (yes or no) <u>If "yes",</u> what is the minimum \$ amount required to begin this project? <u>If "no",</u> please explain.	

10. PLEASE INITIAL

_____ I acknowledge that documentation is to be submitted within 120 days of receiving grant award. A form will be emailed to me and shall be returned to the Grant Committee along with at least one photo to document outcomes of the grant. Recipients may also be asked to present their project and its outcomes to the STAR Education Foundation board and/or to the public.

_____ I acknowledge that this project, including all budget projections, staff and/or substitute teacher wages, project plans, goals, etc., has been approved by my supervisor.

_____ **Principal Initial** _____ **Applicant Initial**

I acknowledge that this grant application is not an ordinary request for standard class curriculum and is not otherwise covered under fund 10.

** If your grant application has to do with any type of technology, i.e. computer or computer programing purchase, iPods, iPads, etc. please have our *Director of Curriculum, Instruction and Technology* acknowledge your grant request here. _____

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St. Croix Falls Education Foundation

Grant Evaluation Rubric

Category	Exceeds Expectation=4	Meets Expectation=3	Below Expectation =2	Unsatisfactory =1
Proposal is consistent with SCF Education Foundation mission and goals.	Proposal is innovative and provides clear evidence of strong connections between planned outcomes and the foundation's mission and goals.	Proposal is innovative and provides some evidence of connections between planned outcomes and the foundation's mission and goals.	Proposal is not clear in terms of connections with the foundation's mission and goals.	Proposal not consistent with the foundation's mission and goals or connection to the foundation's goals not identified.
Clearly stated purpose and justification	Justification for proposal clearly and convincingly identifies the opportunity and the potential benefits to be derived from the proposal.	Justification for the proposal adequately identifies the opportunity and the potential benefits.	Purpose and justification not stated in sufficient detail to be persuasive.	Proposal lacks adequate justification.
Use of funds is described in detail with clear linkages to proposal's goals.	Proposal provides detailed budget and clearly and convincingly links use of funds to proposal goals.	Proposal provides detailed budget and adequate detail to see a relationship between use of funds and goals.	Budget lacks adequate detail and/or loosely links funding requirements to project goals.	No budget, inaccurate budget, budget in excess of grant guidelines, or linkage between budget and goals is unclear.
Significant impact on curriculum, instruction, and/or assessment.	Proposal clearly has a high probability of significantly impacting student achievement and engagement.	Proposal clearly has a good probability of significantly impacting student achievement and engagement.	Proposal's links to student achievement and/or engagement is unclear.	Proposal lacks clear linkages to student achievement and engagement.
Percentage of Students Impacted Within Targeted Population	Proposal has potential to impact 75% or more of targeted student population.	Proposal has potential to impact 50 - 74% of targeted student population.	Proposal has potential to impact 30 - 49% of targeted student population.	Scope of impact is less than 30% of targeted student population.
Proposal includes a clear plan to measure results versus goals.	Expected impact on student achievement and engagement is clearly stated as is a plan for measuring results. Goals and measurements clearly linked.	Expected impact on student achievement and engagement is stated (and a plan for measurement). Links between goals and measurements unclear.	Expected impact not clearly stated, measurements not sufficient to show success and/or links between goals and measurements not clear.	No measurable goals identified or no clear plan to measure success stated.